

By-laws of Perrysburg Lacrosse Club

Article I: Name and Purpose

1.1 **Legal Status.** This Club shall be a non-profit organization.

1.2 **Name.**

The organization shall be known as Perrysburg Lacrosse Club, formerly names Perrysburg Youth Lacrosse.

1.3 Purpose.

The purpose of Perrysburg Youth Lacrosse is to provide greater opportunity for the education, enrichment, and entertainment of Perrysburg Ohio youth through participation in the sport of lacrosse.

1.4 **Goal.**

The goal of Perrysburg Youth Lacrosse is to provide youth lacrosse players an environment that teaches skills, builds character, encourages and values team play, demands respect and promotes good sportsmanship; regardless of ability.

Article II: Board of Officers

2.1 General Powers.

The Board of Officers (Board) shall make all decisions for the Club.

2.2 Membership of the Board.

The Executive Board shall consist of five to seven (5-7) individuals that are current parent members of Perrysburg Youth Lacrosse. This is to include the following: President, Treasurer, Secretary, and up to 4 commissioners as follows: boy's commissioner, assistant boy's commissioner, girl's commissioner and assistant girl's commissioner.

The Executive Board shall consist of five to seven (5-7) voted members who are not currently married to another Executive Board member.

2.3 Board Duties.

The Board shall set policy for the organization.

3.4 Board Meetings.

A quorum for all meetings and polls shall consist of a majority of the Board members then serving. In addition, the Board may hold any special meetings the Board deems necessary. The Board may conduct any special meeting or other business of the Board through by telephone, polling, e-mail, or other means not requiring their physical presence. Board Meetings shall generally be open to the full membership except in instances where matters concerning individual members, registered children, or volunteer coaches are being addressed. The President may convene the Board in closed session whenever such confidential matters are to be discussed. The aforementioned matters requires full Board attendance.

3.5 Election and Terms of Board Members.

Members of the Board of Officers

Board members shall be elected for a one-year term that begins on July 1st and end on June 30th.

3.6 Vacancy of Board Members.

If a member of the Board of Officers is no longer

available to serve for any reason, the Board of Officers will vote on the replacement at the next meeting.

3.7 Nominations for Board Members.

Any person that may wish to serve on the board can self-nominate themselves.

3.8 Removal of Officers.

A member of the Board of Officers may be removed

from office if they resign, fail to appear for required meeting or respond to communications from the officers or Board for a period of two months.

Article IV: Officers

4.1 Officers.

Officers of the organization shall consist of an Executive Board. Officers on the Executive Board shall consist of president, a secretary, a treasurer and two- four (2-4) commissioners; boy's commissioner, assistant boy's commissioner, girl's commissioner, and assistant girls's commissioner.

4.2 President

The president shall call all meetings of the membership and the Board and shall set the agenda for those meetings. The President shall also have primary responsibility for operating the daily business of the organization according to the policies adopted by the Board. The president or acting president in his /her absence will not vote on any matters. This person will act as the tie breaker. Will work with Commissioner to create the registration sessions in Sports Signup. Maintains or appoint PLC member to maintain the website.

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4.3 Secretary

The secretary shall take minutes of all meetings of the membership as well as the Board of Officers and make them available to the board on a timely basis by posting them on the organization website or other means deemed appropriate., maintain the records of the club, and cause all paperwork required to maintain the organization in good standing. The secretary may appoint and oversee committees for any of the above tasks and duties except as recognized in Article 3.4.

4.4 Treasurer

The treasurer shall collect all dues and other monies, deposit all funds in an appropriate account, pay all bills, maintain records of all transactions and shall make an annual financial report available to membership on an annual basis and to the Board as requested. The treasurer is also responsible maintaining for any required tax submissions (ie e-postcard, Ohio Attorney General Tax) and to insure that the organization conducts business in compliance with its eligibility for

tax-exempt status. Assist in team(s) sign up payment and placement for league play. Maintain the necessary items to adhere to the requirements of the 501c3.

4.41 Coaching Commissioner

The coaching commissioner has full responsibility for direct communication with coach's and swift response to their request. Items include but not exclusive to, additional practice space, uniforms, helmets and or any equipment necessary for daily coaching activities. Organizes practice field space and a practice schedule for the club, Field maintenance and preparation, Inclement weather advisories (rain out). Personnel, referees and additional items required for home scrimmage, manage club equipment ensure equipment is returned appropriately, Assist with locating and placing assistant coaches. The Coaching Commissioner may appoint and oversee committees as necessary for completion of the tasks required of the Coaching Commissioner except as recognized in Article 3.4. Work with President to create the registration sessions in Sports Signup.

4.5 Additional Officers and Committees.

The Board of Officers shall name any additional committees from among the Membership or the full membership of the club as the Board deems fit for the efficient operation of the organization.

4.6 Removal of Officers.

Any officer may be removed from office for any reason by a majority vote of the Board.

Article V: Meetings

5.1 Notice of Meetings.

The Board of Officers shall meet at least 8 times per year and the majority of members must be in attendance.

5.2 Conduct of Meetings.

Board meetings shall be conducted according to Robert's Rule of meetings.

5.22 Conflict of Interest

No board member shall vote on any matter brought before the board that he/she may have a vested interest. In the event any PLC member believes a board member has said interest and has not excused themselves from voting, the concerned member should bring it to attention of the board president. The president will then, make a determination as to whether that board member may vote. In the event the president is involved in the concern 2 other members of the executive board may make the determination. To determine which members of executive board would be used following order would be used until 2 unaffected members are obtained; 1. President, 2. Treasurer, 3. Secretary, 4. Boy's and Girl's Commissioner 5. Assistant Commissioners.

Article VI: Fiscal Year

The fiscal year of the organization shall be January 1, 2023 – December 31, 2023 and there after.

Article VII: Amendments

These by laws may be altered, amended, or replaced and new bylaws may be adopted by 3/4 majority of Board officers of the Officers then serving.

Article VIII: Policies

The PLC Operations Board may create a policy manual for daily operations of club business and sportsmanship. These polices could be created, added, and amended by Operations Board vote. This vote would be by majority. This would mean that policies could be dealt with without holding a special meeting and votes could be done as outlined in said section.